

**82<sup>nd</sup> Craigalmond (Cramond) Scout Group**  
**Executive Meeting**  
**14<sup>th</sup> September 2017, 7.30pm Cramond Kirk**

**Present**

Chair: Hazel Marshall

Secretary: Diane Brough

Members: Graham, Graham, Mike, Donald, Andy, Helen, Lisa, Claire

**Apologies**

Paul, Jane, Rebecca, Irene

Not everyone received the email about the meeting. **Action:** Hazel to get full list of exec names to Diane, so she can check with James that right people are on the exec email list.

**Minutes of previous meeting**

No corrections and all actions completed or covered below.

**Section updates**

Blackhall scouts has folded – might be leaders looking to move to Cramond which would be welcome, but a concern about so many children now looking elsewhere for spaces.

**Explorers** – summer camp near Moffatt. Trying to keep some of the older explorers (who are leaving) connected to the network. 40 now on the books (9 new) – a few have come from Blackhall. Some concerns about size of the group – repercussion of Blackhall along with Davidson Mains do not have an explorer group. 5 semi-regular leaders – could do with a couple more so there are always 5 at the meetings. Some avenues being explored.

**Scouts** – good summer camp at Loch Tay. 10 scouts received chief scout gold award. Now have 8 regular leaders and 4 young leaders. Waiting list cleared out (although new enquiries coming in from Blackhall). 70 scouts now - full capacity. This term they are working towards the World Challenge badge. Two camps organised (Easter: 6-10 April and Summer: 28 July-4 August).

Sea scouts have regatta end of September – aiming for 5<sup>th</sup> win in a row, and also trying for overall leader.

**Monday cubs** – 22 on the books. Camp next week (13 going from Monday cubs). A lot planned up until Christmas. Short of a leader, two parent leaders and 3 young leaders. No update from Friday cubs.

**Monday beavers** – 22 boys & girls including 5 new. Parent helper, Matt Hansen, keen to get more involved as a leader. Third leader really needed due to other commitments of current leaders. This term My World & Disability Awareness badges. Visit from Guide Dogs for Blind, and trips to a few fun places.

## **Budget**

£13,554 balance

Gift aid for last year seems low – Lisa and Claire will look into.

Graham has a refund of £4K to put in account (return of unused equipment) and Donald has sold old equipment on Gumtree (around £600 to add the account).

Big costs are rent of the hall and insurances. Some new sailing equipment needed this year.

## **PVG**

Diane and Andy to submit forms.

**Action:** Graham to check who else needs PVG (Claire because of her access to kids addresses? Parent non-exec members?).

## **Training**

Very worthwhile and well run. Around 20 different courses – three needed for leaders. Development weekend planned for leaders on 25-26 November. Some of the explorers being encouraged to progress their training. Hill walking training (couple of spaces available).

**Action:** Graham to send out details for fundamental module 01E training to Hazel, Diane, Claire and Lisa.

**Action:** Graham to send out dates for general training when info comes in.

**Action:** Mike to chase leaders to go on the hill walking training.

## **Fundraising**

Formal help requested from exec to support the leaders for the two main events (Duck Race and Plant Sale). To look for helpful parents in the New

Year to sign up to help. **Action:** James to be asked to do a list of the jobs that need to be done.

Request from Cramond Christmas Fayre to run a mulde wine stall. Profits go to the scouts. **Action:** Graham will accept the request (copying exec in) and Mike will take lead on organising

Explorers are planning their annual Santa Sleigh fundraiser.

Last year most of the fundraising money went to charity but this year we will need most of it for the new sailing equipment. Need better storage and lighting in the cellar too (new space has been kindly provided by the Manse). Could also looking at getting funding from e.g. lottery fund. **Action:** Paul has been asked to put together estimate for consideration.

The new camping equipment has been great – and having the old marquee still in action gives extra space and has made things a lot easier.

## **AGM**

Next AGM will be from 8-10 June at Lochearnhead (leaders up on the Friday night). Hazel raised concerns about the previous annual review off site – exec members reassured Hazel that no current leaders were present at that camp, that the event would be very carefully and thoroughly run and no issues she raised would occur. Hazel acknowledged that leadership has since changed. Additionally, new guidance has since been issued by Scout Association. Hector is leading from leader perspective.

**Action:** consideration to be given to children with chronic conditions to try to ensure they are managed to minimise impact (e.g. getting enough sleep). Additionally, to ensure that younger children are sleeping further away from the central noise as they will go to be earlier.

## **Christmas Meal**

This has been planned for Thursday 7<sup>th</sup> December at Cramond Brig. Hazel authorised a round of drinks paid for from the company account (seconded by Lisa). **Action:** Mike will send out an invite to all leaders and exec.

## **AOCB**

Next year is Scouts 75<sup>th</sup> Anniversary, so need to think about events. Scott has volunteered to lead and he will put together a committee to plan. His offer gratefully received by the exec.

Data protection act is being updated next year – expecting information from scouting organisation. Do we need a data protection statement on forms? Do we need to store the personal information differently (Claire will make sure her spreadsheets are password protected). **Action:** Graham to ask James to look into. He will bring it up at the next district meeting and report back.

**Date of next meeting**

Thursday 30<sup>th</sup> November, 7.30pm at Cramond Kirk Hall. **Action:** Graham to book room.