

Cramond Scouts Executive Meeting Wed 14 October 2020 Zoom

Present: Graham Cullen, Mike Treanor, Paul, Anne Smith, Jane, Sarah, Lisa Rolland, Rebecca Hill, Helen Smith, Sandra Smith, Sandra Smit, Andy Macartney, Tanya Ramsay

1 Section Updates

Monday Beavers

Running Saturday mornings instead of Monday nights

All but 1 attending

2 groups of 11

Will continue until January

Camp fires, weather, golf, rafts, Cramond Island planned

Meeting once a fortnight

Friday Cubs

Have met three times

Litter pick, waterfront, woodland walk

Going indoors after October break on Friday nights with reduced numbers

Scouts

60 + 13 on waiting list

Cramond Island, golf, orienteering

Split into under 12s and over 12s

Staying outdoors for as long as possible until end of the year

Camps booked

£6750 in account

£1200 due back from camp in Switzerland

Therefore £6000 balance overall

Lisa

Mike and Sandra to discuss

Sea Scouts

No developments

Explorers

No one present at Meeting

2. Risk Assessment Position

GC: we have collectively moved outdoor under Yellow

All sections approved as under 30 people outdoors with risk assessments

Well done from GC to the whole team for getting these risk assessments through and well done to Mike for all his hard work. GC noted the huge commitment shown by the leadership

team at section level. GC all thanked all teams for their hard work on the activity based risk assessments.

Re monthly reviews of covid RAs: any material change must be noted - we must review the covid RAs each month, please note you have reviewed your RA each month including noting that nothing has changed. There will be a new RA needed when we move to a new colour.

3. Moving indoors - status re Hall

New toilet and kitchen in hall

Mike has moved tents and all is ok

Re Friday Cubs moving indoors:

Rebecca to speak with Hall Manager regarding toilets use, cleaning and entrances, exits:

Eg fire doors as exit, white doors as entrance, toilet use and cleaning must be checked, emphasis to parents that toilets should not be used if possible by children

Mike sending a sample RA

4. Leader and Exec Status and Training

New leaders = Adam Purvis for Monday Beavers and Andrew Scott for Friday Cubs

Need for leaders in Monday Cubs and in Explorers

We are in a good position overall for leaders

Training: GC emailed all with training requirements within the 5 month window for the Exec and Leaders. Thank you from GC to all for responses.

NB! New module: 'Trustee Introduction' - mandatory for all Exec members

All training online

Are all sections represented on the Exec?

No

Junior end better now with Tanya but need more from Cubs and Beavers and Explorers

Action: email to Cub and Beaver parents asking for volunteers to join Exec with details of the 3-4 meetings per year to represent their section/fundraising/admin tasks/what we do/reference Helen Smith at her suggestion as a parent rep/emphasis that it's not onerous! Mike suggested that if no one is interested, we could incentivise bumping up the waiting list.

5. Subs

No Claire re accounts

Time to initiate payment of subs through letter home

Show sensitivity to circumstances

Suggestion of paying in 2 installments instead of 1 full payment (1 by end of the Nov, 1 by end of Feb)

Fees will increase next year and need to alert parents of this in letter

We will drop discount incentive now

The fee increase will be proposed in the AGM in November - how to do it on ZOOM?

Paul suggested waiting to hold AGM to June 2021 before voting on increase in case that AGM might be held in person - but later decided AGM will be held November 2020 as planned by Zoom

£15192 in bank account currently (nearly £10000 in gift aid)

Example of January 2020 intake of Beavers having not paid anything but keen to do so and discussion of implications on insurance as this delay occurs each year.

Concern re how is a child insured before their first fees are paid?

Lisa emailing with info on this

Discussion went back to Subs - GC is emailing Claire to start a letter out to parents re subs: tone will be 'it's the same cost as last year' and offering split payment as an option if individual circumstances necessitate.

6. Financials, fundraising and equipment

Financials - already covered

Fundraising - Paul: his son and friend are seeking $\frac{1}{3}$ of course funding for their DofE Gold sailing and all Exec agreed to pay this.

Church: GC has been approached by Edith Butler of the Church regarding their multi day Christmas Event - outdoors under canvas - would the Scouts help run this?

GC spoke of his concerns with us and with Edith re the security of the canvas overnight each night and also of the canvas getting wet and the need to hang it indoors - Church thus rethinking event!

Equipment - all checked in the Hall and manse by Mike and all fine

New bibs bought for all outdoors activities, new footballs and hoolahoops

Paul has bought personalised Scouts stickers for all our equipment donated by the Sea Scouts

7. AGM

Mike proposed video footage of what sections have been doing before a short AGM to engage parents - all agreed on Exec.

We will put out an email before AGM to confirm those in position are happy to stay in positions, or if anyone wishes to be considered, please reply, etc

Tanya to post notice of AGM on website 21 days ahead of AGM date

Agreed date of Zoom AGM - Thursday 26 November 2020 7-8pm

8. AOB

DONM: Wednesday 13 January 2021 730pm Zoom

Provisional, possible talk after AGM if it's necessary.