

**82<sup>nd</sup> Craigalmond (Cramond) Scout Group**  
**Executive Meeting**  
**17<sup>th</sup> May 2018, 7.30pm Cramond Kirk**

## **Present**

Chair: Hazel

Secretary: Diane

Members: Graham, Lisa, Clare, Rachel, Ann, Sarah, Donald, James, Paul, Helen, Mike, Andrew

In attendance: Scott Goddard, Gillian Bright

## **Apologies**

Rebecca

## **Minutes of previous meeting**

No corrections and all actions completed or covered below.

Leaders request letter going into Grapevine – three assistant leaders still wanted. New enquiries for scouts are put on waiting list unless parent volunteers – that has resulted in another assistant leader.

## **Section updates**

**Explorers** – 35 explorers currently (numbers have gone down a bit) with 20 attending regularly – exam drop off. Summer camp booked near Crieff with 11 signed up. Four regular leaders but could do with another.

**Sea Scouts** – Sailing, wind surfing, and kayaking back on. Powerboating soon. Cumbrae trip this weekend.

**Scouts** –70 scouts, 2 young leaders, 7 leaders. 25 scouts went to Easter camp which went well. Summer camp planning under way with around 35 scouts. Hoping that 7 will complete the Chief Scout Gold Awards.

**Monday cubs** – Leadership up to 3 with 28 cubs (space for a few more). Diverse programme including weekend camp in September with 24 signed up so far (with Friday cubs).

**Action: Graham to follow up on camp numbers with cub leaders.**

**Friday cubs** – Only 2 leaders so trying to recruit a third. Currently have 32 cubs - 3 or possibly 4 due to get their silver award at the end of term. Busy programme focussed on outside activities this term, including navigator and athletics badges. Good support from the parents this term especially with the football cup training.

**Monday beavers** – Trying to recruit a third permanent leader (Irene covering).

**Friday beavers** – Three leaders – all going well.

General move to getting more parent helpers in a more formal way for specific 'back-office' tasks e.g. monitoring badges, finances, etc.

## Finance and subs update

James has explored OSM and gift aid could be done through this, along with online registration. Agreement not to do subs through the OSM because they charge 3%.

**Action:** Gift aid discrepancies still to be investigated (Lisa and Clare). Work with James to get the automated system up and running for registration and gift aid.

### Finances

£3785 in the bank

£2800 to come in from plant sale (£800 of which was profit)

Approx. £1000 for duck race (given that half going to Jamboree Group).

£510 coming in from Donald through sale of surplus equipment.

Potential expenditure:

£1500 for the 3 going to World Jamboree

£12000 to replace the safety boat – should be able to get match funding (so £6k).

£237 on boat repairs

**Action:** Graham will draft an email to send out to everyone specifically about duck race tickets – detailing why we are fundraising – and send to James.

## Annual review / AGM / Office Bearers

Review will last around 40 minutes. Tea, coffee, juice, biscuits and crisps will be available. Diane and Lisa happy to re-stand, Clare as Subs, James as Information manager. Sarah taking over as chair. Hazel will chair meeting and then hand over to Sarah.

**Action:** Graham will produce short report and invite Mark Hesketh and Marjorie. Diane to update agenda start time to 6.30 online.

## 75th Anniversary (Scott Goddard joined us)

Scott offered to organise an event. He would convene a group and would want a member of the exec on his group who could feedback ideas to and from the exec. The Craigmmond group founded in 1944 (not called that then), so could promote in January as year of celebration, and have event in the October. Old and new scouts – could reach through social media, etc. Could be a leader recruitment opportunity. Agreement it should not be a fundraising series of events.

Other events could be given an anniversary flavour throughout the year (e.g. youth service, summer camp, AGM). Provisional date of Saturday 5<sup>th</sup> October proposed. Possible fundraising for a new start-up scout group (discuss with District to see where they are setting one up).

Ideas: Dinner (for ex-scouts), book or exhibition documenting the timeline, event for the young people, uniform badge (design competition for sections), church service for the community.

Action: Scott to feedback progress at the next meeting, pick a date and provisionally book a venue. Lisa, Graham and Sarah will help Scott.

**Action:** Sarah to put together badge design form.

**Action:** Hazel to enquire about Dalmeny as venue.

## Fundraising - Duck Race and 2018/19 plans

Gillian Bright attended to discuss fundraising for the 1 explorer and 2 scouts who have been selected for the World Scout Jamboree in USA – representing the district. They need to raise £4k each. They have run three events so far - £1200 to date. Next event (Ride to the sun) should raise £1k. They are also doing bag packs which usually raise quite a lot. It was agreed they could run the tombola and baking stall at the Duck Race, and also selling duck race tickets (but only the tickets they sell – not the tickets the sections sell). Also approached the Rotary club. Other options: Race night and Sleigh ride.

Plant sale raised approximately £1800 (around £1000 of which will go to J3).

**Action:** Graham to get back to Gillian on how much the group can contribute. Graham will also make request to the District Commissioner.

## **Equipment**

New tents now received.

## **GDPR**

Graham taken on role of ensuring everything is being held correctly. Graham to discuss further with Clare and Lisa, and look at whether OSM can be the sole source of information.

**Action:** All section leaders to check they have not got old information in paper, email or electronic files. Bear in mind it needs shredding. Graham will write an action list for each group.

## **AOCB**

We are happy for Friday Beavers to open a bank account with HSBC.

## **Date of next meeting**

Thursday 6<sup>th</sup> September, 7.30pm in Cramond Kirk. Graham will book room.